**AGENDA**

**FRITCH CITY COUNCIL REGULAR SESSION**

**JUNE 19, 2018**

**SFISD BOARD ROOM 540 EAGLE DRIVE FRITCH, TEXAS**

**After Workshop**

**All agenda items are subject to action. The City Council reserves the right to adjourn into Executive Session on any agenda item should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551, of the Texas Government Code.**

1. **Call to order. Welcome Citizens and Visitors.**
2. **Invocation and Pledge of Allegiance.**
3. **Open forum – Comments/Concerns from Citizens**

*Individual citizen comments are normally limited to five (5) minutes (time limits can be adjusted by the Mayor). The purpose of this item is to allow citizens an opportunity to address the City Council regarding any topic not on the agenda. By State law, the City Council is not allowed to respond to comments and questions asked of them by an open forum speaker. Any response by a member of the City Council must be limited to referring the matter to staff, a statement of specific factual information/ recitation of existing policy, or a proposal to place the subject on a future agenda for a future City Council meeting.*

1. **Consent Items:**

*This section shall provide for items that require action by the council, but where little or no discussion is anticipated. By a single motion, second and affirmative majority vote, items under this section are approved without further discussion or action. Any council member desiring more discussion on an item may request an item be withdrawn for separate discussion and action.*

* 1. Approve minutes of the following meetings: 04/05/18 Called Session, 05/15/18 Regular Session, and 06/05/18 Called Session
  2. Approve accounts payable.
  3. Approve Tax Deeds.

**5. New business:**

1. **Discuss and take action concerning election of Mayor Pro Tem.**
2. **Discuss and take action concerning citizen request to lower speed limits in City Limits.**
3. **Discuss and take action on Ordinance 571 concerning Fire Department response to medical-only calls.**
4. **Discuss and take action concerning amending the budget to reflect payment by SBA Communications for lease buyout.**
5. **Discuss and take action concerning Fire Department grant expenditures.**
6. **Discuss and take action concerning Resolution 2018-4 for support of the National Park System.**
7. **Discuss and take action concerning Resolution 2018-6 to change administrators of the TexPool account of the Fritch EDC.**
8. **Discuss and take action concerning Resolution 2018-7 to change administrator of the Prosperity Bank Credit Card Account.**
9. **Discuss and take action concerning approval of Municipal Judge job description and any unfinished business concerning this position.**
10. **Open sealed bids on sale of property on Plains Dr. Discuss and possible acceptance of a bid.**

**6. City Staff & Affiliated Entities reports**

A. Report from City Manager – general status update for various projects

B. Report from Chief of Police – May Report

* 1. Report from Public Works Director – May Report
  2. Report from Fire Chief – May Report
  3. Museum Report – May Report, on-going events/activities
  4. Court Report – May Report
  5. E.D.C. Report – Review of Minutes and Financial from monthly meeting. Adjustment to Advertising portion on budget report from $500 to $1500.

**7. Mayoral/councilmember announcements.**

**8. Future agenda items.**

**9. Adjournment.**

**Persons who plan to attend this public meeting and who may require auxiliary aid or services are requested contact Tammy Schmidt, City Secretary at (806) 857-3143 within 48 business hours of the scheduled meeting date. Reasonable accommodations will be made to assist your needs.**

The City Council may vote and/or act upon each of the items listed on this agenda.

This is to certify that I, Tammy Schmidt, City Secretary, posted this agenda on the front window of City Hall on the \_\_\_\_\_\_ day of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ 20\_\_\_\_ at \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ -- Posted in accordance with the Texas Government Code, Chapter 551.

By: By:

Tammy Schmidt, City Secretary Witness

Removed from posting:

Date: Time:

Signature of person removing from posting

**Call to Order, Invocation, Pledge of Allegiance**

**Items 1 & 2**

**Call to order; Welcome Citizens and Visitors**

Called to Order at: pm

Suggested Action: Mayor Dwight Kirksey to call the meeting to order and welcome visitors and citizens

Invocation: led by:

**Pledge of Allegiance** – U.S. Flag led by:

**Citizen Comments**

**Item 3**

**Open forum – Comments/Concerns from Citizens**

The following citizen(s) spoke to the council: Name; address; topic. Limit of 5 minutes.

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**Consent Items:**

**Item 4**

**Consent Items:**

A. Approve minutes of the following meetings: 04/05/18 Called Session, 05/15/18 Regular Session, and 06/05/18 Called Session

B. Approve accounts payable.

C. Approve Tax Deeds

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**Suggested Action:** I move that the City Council (approve/not approve) the consent items as submitted.

Seconded by Councilmember

Ayes Nays Motion: Carried Failed

**New Business:**

**Item 5**

**A.** Discuss and take action concerning election of Mayor Pro Tem.

**Executive Summary:** Currently, this position is held by Richard Hein.

**Suggested Action:** I \_\_\_\_\_\_\_ move the City Council (approve/not approve)

Seconded by Councilmember

Ayes Nays Motion: Carried Failed

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**B. Discuss and take action concerning citizen request to lower speed limits in City limits.**

**Executive Summary:** I received a “petition” (no signatures) on 05/20/18 requesting that the City lower the speed limit on North Cornell and the other residential streets north of Highway 136, west of Fritch Dr. and east of Hoyne to 20 mph on the paved streets and 15 mph on the unpaved streets. According to the Texas Transportation Code, the lowest a governing body of a municipality may lower a City street is 25 mph, without conducting an engineering and traffic investigation to determine that the current speed limit is unreasonable or unsafe for that road (TTC § 545.356, 545.357, and 545.359). According to Brandt Engineering, the minimum cost for such a traffic study could be $2,500 to $10,000, “dependent upon the location, intersections, length of roadway, number of vehicles, width of roadway, parking, development of the area, and other various factors.”

**Suggested Action:** I move the City Council (approve/not approve)

Seconded by Councilmember

Ayes Nays Motion: Carried Failed

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**C. Discuss and take action on Ordinance 571 concerning Fire Department response to medical-only calls.**

**Executive Summary:** At the beginning of May, the City of Borger made a unilateral decision to require the Fritch Volunteer Fire Department (FVFD)to be dispatched on every medical call, regardless of the need. Upon follow-up with Borger, I was told that FVFD would only be billed for those calls that they responded to. This, then, created 3 new issues for Fritch: 1.) our volunteers signed up for fire and rescue service, not medical service, 2.) excess charges that were not budgeted, or even discussed, and 3.) newly created risk-management issues in the event the FVFD did not respond to a paged call. Based on discussions with the City Attorney and an attorney with TML’s Risk Pool, under the Tort Claims Act there is no liability on the City for the manner in which it provides fire and police protection. However, to reinforce this immunity, we are strongly encouraged to implement a response policy approved by City Council Ordinance.

**Suggested Action:** I move the City Council (approve/not approve)

Seconded by Councilmember

Ayes Nays Motion: Carried Failed

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**D. Discuss and take action concerning amending the budget to reflect payment by SBA Communications for lease buyout.**

**Executive Summary:** Revenue Section 400/4110 “Franchise/Right-of-Way Fees” of the 2017-2018 budget was originally budgeted to bring in $139,000. SBA’s payout of $123,796.77 has us, currently, at $103,219.65 over the projected budgeted amount. Overall, under the “Tax Receipts” portion of the budget, we currently stand at $5,168.26 over the original projected total.

**Suggested Action:** I move the City Council (approve/not approve)

Seconded by Councilmember

Ayes Nays Motion: Carried Failed

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**E. Discuss and take action concerning Fire Department grant expenditures.**

**Executive Summary:** Under Revenue 400/4718, “Donations – Fire Department,” we originally budgeted $1,000. We have, currently, brought in $300 through the City, leaving a balance of $700. The Fritch Volunteer Fire Department has received a grant in the amount of $20,000, as Chief Adamson predicted in the March 2018 Council Meeting. In order for the Fire Department to receive the full amount offered (which is 75% of full expenditure up to $20,000) the VFD will need to spend close to $26,000. This will cause a need to amend 400/4718 on the Revenue side and 514/5303 “Repair and Maintenance – Equipment” on the Expense side. Currently, this expense line item was originally budgeted for $15,000 and we, currently, have $13,274.98 remaining in that line item.

**Suggested Action:** I move the City Council (approve/not approve)

Seconded by Councilmember

Ayes Nays Motion: Carried Failed

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**F. Discuss and take action concerning Resolution 2018-4 for support of the National Park System.**

**Executive Summary:**

**Suggested Action:** I move the City Council (approve/not approve)

Seconded by Councilmember

Ayes Nays Motion: Carried Failed

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**G. Discuss and take action concerning Resolution 2018-6 to change administrators of the TexPool account of the Fritch EDC.**

**Executive Summary:** This resolution is needed to update these accounts with the changes in personnel.

**Suggested Action:** I move the City Council (approve/not approve) authorization to make Drew Brassfield, Tammy Schimdt, Dwight Kirksey and Kendell Glover administrators of the TexPool Account. Also making Dwight Kirksey the primary administrator of said account.

Seconded by Councilmember

Ayes Nays Motion: Carried Failed

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**H. Discuss and take action concerning Resolution 2018-7 to change administrator of the Prosperity Bank Credit Card Account.**

**Executive Summary:** This resolution is needed to update these accounts with the changes in personnel.

**Suggested Action:** I move the City Council (approve/not approve)

Seconded by Councilmember

Ayes Nays Motion: Carried Failed

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**I. Discuss and take action concerning approval of Municipal Judge job description and any unfinished business concerning this position.**

**Executive Summary:** The job description was emailed out on the morning of 06/12/18. Per the called session, this portion of the agenda is added to pick up any missing pieces needed to move forward in this process.

**Suggested Action:** I move the City Council (approve/not approve)

Seconded by Councilmember

Ayes Nays Motion: Carried Failed

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**J. Open sealed bids on sale of property on Plains Dr. Discuss and possible acceptance of a bid.**

**Executive Summary:** We have been advertising for sealed bids on the triangle-shaped property the City owns on Plains. The bid process requires the bids to be opened in open session and read aloud. It is unknown how long the City has owned this property. I will provide a checklist for the meeting that will organize the mandatory criteria that must be met in order for the bid to be acceptable.

**Suggested Action:** I move the City Council (approve/not approve)

Seconded by Councilmember

Ayes Nays Motion: Carried Failed

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**City Staff & Affiliate Entities Reports**

**Item 6**

* 1. Report from City Manager
  2. Report from Chief of Police
  3. Report from Public Works Director
  4. Report from Fire Chief
  5. Museum Report
  6. Court Report
  7. E.D.C. Report

**Mayoral/Councilmember announcements**

**Item 7**

**Future agenda items**

**Item 8**

**Adjournment**

**Item 9**

Adjournment -- *Mayor Dwight Kirksey –*

* The City Council will be meeting for a:
  + Regular Meeting at the SFISD Admin Building on Tuesday, at 6:30 pm.
    - Persons desiring to present business to the city council at that meeting are directed to submit a request in writing to the City Secretary by Monday, in order to be included on the agenda.
* There being no other business, the meeting is hereby adjourned.

Called Adjournment at pm