**AGENDA**

**FRITCH CITY COUNCIL REGULAR SESSION**

**NOVEMBER 27, 2018**

**SFISD BOARD ROOM 540 EAGLE DRIVE FRITCH, TEXAS**

**6:30 P.M.**

**All agenda items are subject to action. The City Council reserves the right to adjourn into Executive Session on any agenda item should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551, of the Texas Government Code.**

1. **Call to order. Welcome Citizens and Visitors.**

**-** Mayor Kirksey called the meeting to order at 6:30pm. All City Council members were in attendance. Guests present include: Courtney Kirksey, Darla Harriman, Beverly Adamson, Mr. and Mrs. Savage, and The Eagle Press’ Tara Huff. City employees present include: Roger Pense, Robert Chapmon, Ed Adamson, Trish Burris, and Drew Brassfield.

1. **Invocation and Pledge of Allegiance.**

- The invocation was led by Alderman Audrain and the Pledge was led by Alderman Robbins.

1. **Open forum – Comments/Concerns from Citizens**

- Midge Savage signed up to speak in open forum to wish everyone a Merry Christmas and Happy New Year and to thank the Council for their civic service.

1. **Consent Items:**
   1. Approve minutes of the following meetings: 03/27/2018, 10/16/2018, 10/24/2018, 10/29/2018, 11/01/2018
   2. Approve accounts payable.
   3. Approve Ordinance 574 Ratifying FY 18-19 Budget

**-** Mayor Pro Tem Hein requested that Item B. be pulled out of this section. Alderman Ray made a motion to approve Items A and C. Alderman Robbins seconded that motion. With all the Council voting Aye, the motion passed.

**5. City Staff & Affiliated Entities reports**

A. Report from Chief of Police – October Report

B. Report from Public Works Director – October Report

C. Report from Fire Chief – October Report

* 1. Court Report – October Report
  2. E.D.C. Report – No report received.
  3. Report from City Manager – Updates on on-going projects

**6. New business:**

**-** Prior to entering into New Business, Mayor Pro Tem Hein requested that the traditional accounts payable portion of the Consent Items be struck from future agendas as an action item. Instead, Mayor Pro Tem Hein stated that he would prefer to see this information become part of the City Secretary’s report, along with presenting the Council with a budget variance report every month.

1. **Discuss and consider approval of City participation in the Texas SmartBuy Purchasing Program.**

- City Manger Brassfield explained that the Texas SmartBuy Purchasing Program would provide the City with access to additional purchasing platforms and would provide better management of the City’s spending. After discussion, Mayor Pro Tem Hein made a motion to authorize the City Manager to enter into an agreement with the Texas State Comptroller’s Office to participate in the Texas SmartBuy Purchasing Program. Alderman Ray seconded this motion. With all Council members voting Aye, the motion passed.

1. **Discuss and consider approving bid for new flooring at City Hall.**

- City Manager Brassfield presented four (4) bids for new flooring at City Hall from Gowdy Flooring, Legacy Floor Coverings, Witt Flooring, and Ingrams Flooring. After reviewing the bids and discussing them, Alderman Robbins made a motion to award the bid presented by Gowdy Flooring in the amount of $11, 362.12. Mayor Pro Tem Hein seconded this motion. With all Council members voting Aye, the motion passed.

1. **Discuss plans for a Comprehensive Plan for the City of Fritch and consider Mayoral appointment of committee to work on said plan.**

- Mayor Kirksey explained to the Council and audience that he believed a Comprehensive Plan is needed for the City to guide the growth, development, and sustainability. He proposed appointing Mayor Pro Tem Hein, Alderman Robbins, and City Manager Brassfield to a Special Work Committee to begin the process of developing and implementing a Comprehensive Plan. Alderman DeRosa made a motion to appoint the Mayor Pro Tem Hein, Alderman Robbins and City Manager Brassfield to the Special Work Committee. Alderman Audrain seconded this motion. Mayor Pro Tem Hein and Alderman Robbins abstained from voting for themselves. The remainder of the Council voted Aye, and the motion passed.

1. **Discuss and consider proposal from STW for new financial software for City.**

- Following some discussion concerning this topic and in light of late-arriving information, Alderman Ray proposed that this matter be tabled to a future agenda.

1. **Discuss and consider authorizing payment to Leon and DeAllen Devaney, dba Cowboy’s Tea and Coffee in the amount of $11,941.00 from the Fritch Economic Development Corporation.**

- Following several questions and some discussion, Alderman Robbins made a motion to authorize payment as presented. Mayor Pro Tem Hein seconded. Alderman DeRosa abstained from voting. The remainder of the Council voted Aye, and the motion passed.

1. **Discuss and consider authorizing Michelle Moneymaker to be an administrator and signor on all the City’s financial accounts, including, but not limited to: Amarillo National Bank, Prosperity, TexPool, TexStar, TML, and TMRS.**

- Alderman Robbins made a motion to add Michelle Moneymaker to be an administrator and signor on all the City’s financial accounts as presented. Alderman Audrain seconded. With all Council members voting Aye, the motion passed.

**7. Mayoral/councilmember announcements.**

**-** Mayor Kirksey, Alderman Robbins, Alderman Ray and City Manager Brassfield discussed the key benefits they took away from attending the annual TML Conference in October. No action was taken on these discussions.

**8. Future agenda items.**

**-** Mayor Kirksey and Alderman DeRosa both requested that the Fritch Economic Development Corporation have a representative at all future City Council meetings. Mayor Kirksey stated that he would reach out to them and convey these concerns.

**9. Adjournment.**

**-** Alderman Ray made a motion to adjourn that was seconded by Alderman Robbins seconded this motion. With all Council members voting Aye, the meeting adjourned 8:52pm.

**READ, PASSED AND APPROVED on this \_\_\_\_\_ day of\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, 2018.**

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**Mayor Dwight Kirksey Michelle Moneymaker, City Secretary**