**MINUTES**

**FRITCH CITY COUNCIL REGULAR SESSION**

**January 22, 2019**

**SFISD BOARD ROOM 540 EAGLE DRIVE FRITCH, TEXAS**

**6:30 P.M.**

**All agenda items are subject to action. The City Council reserves the right to adjourn into Executive Session on any agenda item should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551, of the Texas Government Code.**

1. **Call to order. Welcome Citizens and Visitors.**

- Mayor Dwight Kirksey called the meeting to order at 6:31PM. Council member(s) absent were Arlin Audrain. City Employees present were Director of Public Works Roger Pense, Municipal Judge Shelby Deatherage, Police Chief Robert Chapmon, Volunteer Fire Chief Ed Adamson, Volunteer Deputy Fire Chief Rodney Kerbo, City Secretary Michelle Moneymaker, and City Manager Drew Brassfield.

1. **Invocation and Pledge of Allegiance.**

- Alderman Robbins led the invocation and the pledge.

1. **Open forum – Comments/Concerns from Citizens**

*Individual citizen comments are normally limited to five (5) minutes (time limits can be adjusted by the Mayor). The purpose of this item is to allow citizens an opportunity to address the City Council regarding any topic not on the agenda. By State law, the City Council is not allowed to respond to comments and questions asked of them by an open forum speaker. Any response by a member of the City Council must be limited to referring the matter to staff, a statement of specific factual information/ recitation of existing policy, or a proposal to place the subject on a future agenda for a future City Council meeting.*

- Citizen Shelby Deatherage presented city ordnance information as well as state legislation regarding poultry/chickens being allowed inside city limits. Shelby Deatherage asked the council to consider adding this topic as a future agenda item for discussion.

1. **Consent Items:**

*This section shall provide for items that require action by the council, but where little or no discussion is anticipated. By a single motion, second and affirmative majority vote, items under this section are approved without further discussion or action. Any council member desiring more discussion on an item may request an item be withdrawn for separate discussion and action.*

* 1. **Approve minutes of the following meetings: Regular Session Meeting 12-18-18, and Tax Deeds**
* Motion by Council member Thomas Ray to approve all consent items listed.
* Motion seconded by Council member Billy Robbins.
* Motion Carried (3 In Favor; 1 Abstain)

**5. City Staff & Affiliated Entities reports:**

A. Report from Chief of Police – *December report presented*

* Mayor Pro Tem Richard Hein thanked the department for the increase in policing traffic

B. Report from Public Works Director – *December report presented*

* *Mayor Dwight Kirksey requested some clarification in data presented in the chart portion of the December report.*
* *Current High Priority Projects: North Cornell pump station repairs*
  1. Report from Fire Chief – *December report presented along with a 2018 year end summary*
  2. Court Report – *December report presented*
  3. E.D.C. Report – *December report presented*
  4. Crime Control Report – *No report received*
  5. Report from City Secretary – *December report presented*
  6. Report from City Manager – *Ongoing projects*
* Request from Council to have Jerry Billington with West Texas Utilities & a representative from Brandt Engineers present at the Council meeting in February, 2019 if answers to previously asked questions are not provided prior to the February meeting.

**6. New business:**

1. **Discuss and consider proposal(s) for new financial software.**

**-** Four (4) sealed bids were presented to Council. Bids were from the following companies: Daffron & Associates, STW, RFP – AccuFund and Tyler Technologies - INCODE

* Motion by Council member Billy Robbins to accept bid from Tyler Technologies in the amount of $20,905 base with an annual maintenance cost of $8,362
* Motion seconded by Council member Ruth DeRosa.
* Motion Carried.

1. **Discuss and take action concerning bond payment from The Hartford.**

* Motion by Mayor Pro Tem Richard Hein to have the $100,000 payment remain in the “Reserve” bank account at Amarillo National Bank.
* Motion seconded by Council member Billy Robbins.
* Motion Carried.

**7. Mayoral/councilmember announcements.**

- No announcements were made.

**8. Future agenda items.**

- Discussion on an ordinance allowing poultry/chickens in the residential areas of Fritch

- Requested attendance from West Texas Utilities and Brandt Engineering

**9. Executive Session.**

- Council moved into executive session at 8:19PM.

**10. Reconvene from Executive Session.**

- Council reconvened from executive session at 9:17PM.

- No action taken.

**11. Adjournment.**

* Motion by Council member Billy Robbins to adjourn the meeting.
* Motion seconded by Mayor Pro Tem Richard Hein.
* Motion Carried, and the meeting was adjourned at 9:19PM.

**READ, PASSED AND APPROVED on this \_\_\_\_\_ day of\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, 2019.**

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**Mayor Dwight Kirksey City Secretary**